MEAL PLAN CHANGE

The University of Mississippi ID Center

Check all that apply:  ( ) Meal Plan Change  ( ) Meal Plan/Flex Dollars Refund  ( ) Ole Miss Express Refund

ID Number: ___________________________ Date: ___________________________

Name (Last, First, Middle): ______________________________________________________

Cell Phone: ___________________________ Email: _________________________________

CURRENT PLAN: ___________________________ CHANGE TO: ___________________________

Meal plan changes result in either a charge or a refund. If the result is a refund, you may add it to Express, Flex, or have it refunded to your Bursar account. If applicable, please make your selection:

Excess to: (if changing to a smaller plan)  ( ) Express  ( ) Flex  ( ) Refund to Bursar

The Residential College meal plan is required for all residents of the Residential College. Changes in a meal plan resulting in a lesser plan are allowed only through the end of the first three weeks of the semester, with charges prorated accordingly. No late requests will be considered or exceptions made. Once fees are assessed, the first change is processed at no charge. A change fee of $25 is assessed for additional changes. Adjustments for usage from the previous plan will be made to the new meal plan, Flex, or Ole Miss Express. If no meals or funds are available for adjustments, the Bursar account will be billed for previous plan usage, in addition to the new meal plan. All refunds are subject to approval and require a $20 processing fee or a percentage penalty, depending on the date of request, which is deducted from the member’s remaining balance, or refund. Any refund due above the processing fee, or penalty, will first be applied to unpaid balances on Bursar account. Refunds normally take approximately 10-14 days. I have read and understand the university policies (https://idcenter.olemiss.edu/wp-content/uploads/sites/103/2018/07/policies-id-centerFY1819.pdf) governing refunds/meal plan changes.

Student Signature: ___________________________ Date: ___________________________

FOR OFFICE USE ONLY:

Usage Adjustments due to change

REQUESTED EXCESS FLEX ADDED: $___________ date ___________

+/- Meals ______________________________

REQUESTED EXCESS OMEX ADDED: $___________ date ___________

+/- Omex ______________________________

+/- Flex ______________________________

Meal plan #: -OLD PLAN ___/___/___/___

+NEW PLAN ___/___/___/___

Adjusted by _____ date ___________

Zmpl done by: date:

Ole Miss Express Refund Flex Refund Meal Plan Refund

Balance: _______________ Balance: _______________ Board Price: _______________

Drop fee: -$20 Drop fee: -$20 - %: _______________

Amount Due: _______________ Amount Due: _______________ Amount Due: _______________

Processed in CSGold by: _______________ Date: _______________ Approved/Denied: _______________ Date: _______________